

Curriculum Committee Meeting - APPROVED
September 10, 2021, via ZOOM

Present: Kathy Herrington (Chair), Dr. Jill Loveless, Becky Yesenczki, Brandy Killeen, Misty Kahl, Tracy Jenkins, Chana Baker, Lisa Soly, Greg Winland, Daniel Gomez, Dr. Pam Sharma, John Lantz, Joyce Britt, Janet Fike, John Labriola, Jennifer Kriechbaum, Cindy Chlon, Melanie Hausinger, Natalia Omelchenko-Comer, Heidi Ryan

Topic	Discussion	Follow-up
Kathy Herrington	<p>Ms. Herrington introduced new members: Melanie Hausinger, John Labriola, Natalia Omelchenko-Comer and Cindy Chlon. She then reviewed what the committee does.</p> <p>Ms. Herrington told committee that Curriculog will now be used for all changes and submissions. She also reminded the committee that changes to CLOs and SLOs do not have to go to the curriculum committee.</p> <p>Ms. Herrington stated that she, Jill, and Becky discussed having a co-chair this year. Ms. Yesenczki feels this is important due to Ms. Herrington considering retirement.</p>	Committee will bring suggestions for co-chair to next meeting.
Becky Yesenczki	<p>Ms. Yesenczki introduced her new role as Director of Academic Operations.</p> <p>Ms. Yesenczki stated that Division Chairs will have a more central role in curriculum proposals and changes in Curriculog. They will look over the proposal, check MCGs and make sure that CLOs and SLOs align, make sure proposal is ready for committee. Dr. Loveless would like Division Chairs at meeting when a new proposal is presented.</p> <p>Ms. Yesenczki shared her screen and reviewed current approval forms in Curriculog. She explained that we must fill in justification</p>	Ms. Yesenczki will work with new faculty on these items.

	<p>reason for changing outcomes and demonstrated various forms and discussed chain of command for changes.</p> <p>Discussion followed concerning when information must be placed in Curriculog, chain of command, and when information will be reviewed.</p> <p>Program deactivation (program has been used before, discontinued then used again) and retirement (program is removed permanently) were discussed. Ms. Herrington stated that state allows students five years to complete a program and it is up to WVNCC to determine how long information is kept.</p>	
Other Business	<p>The topic of pre-requisites was discussed. Dr. Loveless stated that we must make sure when adding a pre-requisite it has a legitimate reason for being added. Ms. Baker suggested eliminating ENG 097. Ms. Fike explained that we need to focus on part-time students as well when considering future action. Dr. Loveless stated that ENG 097 is being revised with the thought that it will no longer be 5 credit hours. A reading specialist has been hired to revives the class.. Discussion on making pre-requisites into co-requisites. Dr. Loveless stated that it may come down to individual programs and their decision on this. Making Math transferrable was also discussed. Dr. Sharma reminded everyone that if changes are made they need to be addressed in our Weave assessments as well.</p> <p>Program Directors and faculty are asked to discuss curriculum changes with Division Chairs prior to bringing any proposals to the Curriculum Committee.</p> <p>Changes for the 2022-2023 academic year are due by the end of January 2022.</p> <p>Receiving test out credit for Northern courses was discussed. While this is not a common practice anymore, if credit is given via test out</p>	

	exam, the student's financial aid will be reduced as financial aid won't pay for test out classes. Also, test out classes receive a "K" grade and not an actual letter grade.	
Next Meeting	October 8, 1 pm, via Zoom	
Meeting Adjournment	Motion to adjourn the meeting. Ms. Baker motioned. Ms. Ryan seconded. Motion carried.	

Respectfully submitted by: Cindy Chlon