**WVNCC Staff Council Minutes**

**May 16th, 2024, at 1pm via ZOOM**

1. **Called to Order**: 1:03pm by Staff Council President Tricia Marker
2. **Roll Call:**
	1. **Present:** Regan Blaha, Hilary Curto Wilson, Tricia Marker**,** Thomas Queen, Stephanie Cunningham, Daniel McClure,
	2. **Excused:** Tillie Ossman, Dennis Thorn**,**
3. **Review of Minutes:** Hilary Curto moved to approve the minutes of the March 21st, 2024. Regan Blaha seconded. Minutes approved.
4. **Chair Report:** Report by Tricia Marker
	1. Met with Dr. Mosser for the clarification of Summer Hours. Prior to Dr. Mosser arrival, we worked four tens then was switched to a five-day workweek. He has no issue with summer hours if the needs of the college are met and talked with and approved by the supervisor.
	2. Campus Carry Signage will be put up and taken care of by July 1st. Email was sent out to Faculty and Staff.
5. **Old** **Business**:
	1. **On-boarding update:**
		1. Seems to be getting better- please let Tricia know if issues are still of concern.
		2. Debbie Bennett mentioned the concern of the Directory’s not being updated. With the new website, the hope is that everything will be updated. Scott Montgomery is the one who is fixing the Directory issues, so please email him and IT to get the information done.
6. **New Business:**
	1. **Cabinet:**
		1. **Personnel**: Dr. Phil Klein is no longer employed at the college. The college will be sent an email with the transition plan soon.
		2. The Governor has issued a declaration to end remote work.
			1. People who do work remotely do not have cellphones. Please work with IT to make sure that there is a phone number available for people to call.
		3. Fiscal 25’ Holiday Schedule
		4. All Grants will be.
		5. ATM has been discontinued due to high charges and not a lot of usage.
		6. The Petroleum Technology lab will be moved to another room in the ITC for the new compressor given to us by MPLX.
		7. Campus Security:
7. **BOG Report: NONE**
8. **ACCE Report:**
	1. ACCE has been discussing Campus Carry
	2. ACCE will be having a retreat in July.
9. **Committee Reports:**
	1. **Class and Comp:**
		1. The committee has not met and will be scheduling a meeting in June.

Meeting Adjourned: 2:00PM. R.Blaha Motioned. J. Derrico Seconded. All in Favor- Meeting Adjourned