

WVNCC Staff Council Minutes

February 14th, 2024, at 1:00PM via ZOOM

- I. **Called to Order:** 1:00pm by Staff Council President Tricia Marker
- II. **Roll Call:**
 - a. **Present:** Tricia Marker, Hilary Curto Wilson, Regan Blaha, Dennis Thorn, Jenna Derrico, Scott Montgomery, Tillie Ossman, Thomas Queen, Daniel McClure
 - b. **Excused:** Stephanie Cunningham and Christopher Corbin
- III. **Review of Minutes:** Scott Montgomery moved to approve the minutes of the January 25th, 2024, meeting. Jenna Derrico seconded. Motion carried; unanimously approved.
- IV. **Chair Report:** Report by Tricia Marker
 - a. Dr. Mosser will attend our March 21st meeting to start discussing a new SWOT analysis.
 - b. Tricia would like to invite a special guest to each meeting to discuss different topics.
 - i. For example, the month of April could be the final budget, May could be the Employment Satisfaction Survey etc.
 - c. Dr. Mosser wanted Trici/ Hilary to ask Staff Council if we would be opposed to opening our Staff Council meeting to him and his Cabinet level members as he feels that they are staff as well.
 - i. It was mentioned that Faculty has Faculty Assembly, Cabinet has Cabinet Meetings, and Staff has Staff Council.
 - ii. Staff was concerned that staff would not speak up about concerns/issues if the President and Cabinet Level members were present.
 - iii. Staff Council would have no issue inviting them to a meeting if needed based on the topic of conversation that would be happening during the meeting.
 - iv. Currently our Constitution excludes Cabinet level members from being a part of the Staff Council. The President is supposed to meet with us at least quarterly.
 - d. **Hilary Curto Wilson motioned to continue to follow our Staff Council Constitution as is. Thomas Queen Seconded. Motion Carried; unanimously approved.**
- V. **Old Business:**
 - a. **Vacant Sector Reps**
 - i. **Question-** why can't new employees be eligible to run as reps?
Answer- They are on a six-month probationary period.

VI. New Business: None

VII. BOG Report:

a. Executive Conference Room Update

- i. This will be used as the Board Room for internal meetings, used for training and development opportunities for Staff and Faculty, but also be used for external training etc.
- ii. Will roughly cost \$125,000 but the Foundation will be asking for community donations to fund the room. If not enough is raised, it will either come out of Capital or Reserves. The last resort is Reserves but the hope is that most of it will be funded by donations.
- iii. It will seat 24 people in a modifiable meeting/classroom style. There will be a kitchenette set up as well.
- iv. It will be going in the old Medical Assisting lab on the 3rd floor of the B&O Building.

b. Staff Presentation- next Board of Governors meeting on March 21st in New Martinsville.

c. Rural Guided Pathways is still on-going with various departments going to meetings with the next one being in Pittsburgh in April.

d. A vendor has been selected for the website re-design which will focus on the pathways and work that has been made during Rural Guided Pathways.

e. Budget has been sent for the first read to the Board of Governors- the final budget will be reviewed on March 21st at the Board of Governors meeting.

VIII. ACCE Report:

a. No update- they meet 2/15/2024.

b. Jenna will continue to send the weekly Bill Tracker Update.

IX. No Committee Reports

X. Hilary Wilson called for adjournment. Jenna Derrico motioned; Meeting adjourned at 2:30pm.