

**OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Tuesday, June 25, 2024 -- 9:00 a.m. -- Highlands Events Center**

A meeting of the West Virginia Northern Community College Board of Governors was held on Tuesday, June 25th at the Highlands Events Center.

1. Call to Order

Ms. Carenbauer called the meeting to order at 9:02 am.

2. Roll Call

Members in attendance were: Jacob Altmeyer; David Artman; Shelly Carenbauer; Larry Lemon; DJ McGlaughlin; Christine Mitchell; Chris Kefauver; and Hilary Curto Wilson.
Excused: Liz Hofreuter and Ron Scott, Jr.

Guests included: Dr. Dan Mosser, President; David Barnhardt, Director of Communications and Student Recruitment; Robert Brak, Director of Human Resources; Janet Fike, Vice President of Student Care and Success; Dr. Angela Hawk, Vice President for Learning; Karri Mulhern, Executive Director of Career Development; Tommy Regan, Chief Information Officer; Jeff Sayre, CFO/Vice President of Administrative Services; Dr. Pam Sharma, Vice President of Planning, Institutional Effectiveness and Research; and Rana Spurlock, Director of Institutional Advancement.

3. Board Chair Report

There was no Board Chair report.

4. Nominating Committee

Dave Artman presented the slate of officers for 2024-2025. They are as follows:

- Shelly Carenbauer, Chair
- Jacob Altmeyer, Vice Chair
- Larry Lemon, Secretary

Mr. Kefauver made a motion that the Board approve the slate of officers as presented. Mr. McGlaughlin seconded the motion. Motion carried.

5. President's Report

Dr. Mosser introduced Dr. Hawk as the new Vice President for Learning and Ms. Mulhern as the Interim Vice President of Economic and Workforce Development.

Lauttamus Communications will assume responsibility as the College's call center operator in July.

Enrollment on the Weirton campus is up 28% for fall. We have hired a few employees that were previously at Eastern Gateway Community College. The trailer for the mobile welding campus on the Weirton campus has arrived. Another recent college closure, Pittsburgh Technical College, close to the Weirton campus, could also have a positive impact our enrollment.

The 2026-2030 Strategic Planning is underway. Over the summer, we will finish up the listening tour & SWOT Analysis on campus. In the fall, we will do the environmental scanning. We plan to have a new draft Strategic Plan to the Board in Spring 2025.

5. Administrative Reports

CFO/Vice President for Administrative Services

Financial Update

Mr. Sayre highlighted the fund tracking document that was distributed.

Supplemental WV State Funding

Mr. Sayre went over the supplemental funding we have received from the State recently. The state has helped with the College Access Grant due to the federal government being behind on the rollout of the new FASFA. There was also \$363k received for PEIA increases.

6. Old Business

There was no old business.

7. New Business

There was no new business.

8. Executive Session

Mr. McGlaughlin made a motion that the Board enter executive session at 9:37 am to discuss personnel. Ms. Mitchell seconded the motion. Motion carried.

Mr. McGlaughlin made a motion that the Board come out of Executive Session at 9:53 am. Mr. Kefauver seconded the motion. Motion carried.

9. Adjournment

The meeting adjourned at 9:54 a.m.

Minutes respectfully submitted by,

Minutes approved by,

Stephanie Kappel
Executive Assistant to the President

Larry Lemon
Board of Governors Secretary